

Rules & Regulations

1. General

- 1.1. This Festival will be known as the Kitchener-Waterloo Kiwanis Music Festival (or KWKMF).
- 1.2. This Festival is hosted by the Kiwanis Club of Kitchener-Waterloo, Inc. In co-operation with the Kitchener-Waterloo Branch of the Ontario Registered Music Teachers Association and members of the Waterloo County Branch of the Ontario Music Education Association.
- 1.3. All sections and Classes in this Festival are open to amateurs only, regardless of place of residence.
 - 1.3.1. An amateur shall be defined as any person whose principal means of livelihood is not in the class so entered.
- 1.4. Any decision made by an Adjudicator is final.
 - 1.4.1.1. Participants who do not perform according to the requirements of the class and Festival regulations will receive adjudication only.
- 1.5. The KW Kiwanis Music Festival is a “Scent Free Festival”.
- 1.6. By registering for the KWKMF, the participant or the participant’s legal guardian consents to the publishing of the participants name on the festival website, festival social media, and any of the festival’s printed literature.
- 1.7. By registering for the KWKMF, the participant or the participant’s legal guardian consents to being photographed by an official festival photographer during the music festival and to the use of those photos on the festival website, festival social media, and any of the festival’s printed literature.
- 1.8. Your privacy will be respected by the KW Kiwanis Music Festival. The KW Kiwanis Music Festival will not sell or distribute any personal information that it collects. Any data submitted may be used for contacting you for festival purposes only.

2. Registration / Application

- 2.1. In submitting his/her Entry Form, the Participant agrees be governed by all the rules and regulations of the Festival as stipulated herein.
- 2.2. The January 22 registration deadline must be observed. Late registrations will be accepted until January 31 and no later. A late fee of \$10 per registration applies.
- 2.3. The KWKMF reserves the right to refuse any entry.
- 2.4. All processed registrations are final. There will be no refunds or credits awarded to any application under any circumstance.
- 2.5. No transfers to other persons or Classes are permitted after a registration is submitted.
- 2.6. If asked, a competitors must provide proof of age upon request where age limits are required.
 - 2.6.1. Age will be determined as the participants age on December 31st of the year prior to the Festival.
 - 2.6.2. All members of an ensemble must not be older than the Classes specified age.
- 2.7. Orchestras, Bands, and Choirs are required to enter as a named group, not as individuals.
 - 2.7.1. Split Classes must register for the class of the higher grade represented in their class.
- 2.8. Compositions must be submitted by March 31st of the year of the Festival.

3. Performance Requirements

- 3.1. In any situation where a participant does not follow the rules and regulations pertaining to a class, they will receive adjudication only.
- 3.2. Participants in competitive Classes must select repertoire from a current or recent version of the Royal Conservatory of Music or Conservatory Canada Syllabi (note that Provincial Delegates must play repertoire from a current Syllabus).
 - 3.2.1. Participants performing in a popular class should play a selection from the RCM Popular Selection List, the Contemporary Idioms Syllabus or the Connections Series, or enter a selection that has been deemed by their music teacher to be at the appropriate level.
- 3.3. Students who have completed an exam in the current year of the Festival may enter pieces at that grade level or above.
- 3.4. All repertoire selections must observe the time limits prescribed in the time limit rubric below. All selections that do not follow these time requirements may only be submitted if prior approval by the Festival Coordinator has been granted.
- 3.5. All test pieces for solo Participants must be memorized unless otherwise specified.
 - 3.5.1. Exception is extended towards participants in non-competitive or adult class as well as all ensembles where memorization is not traditionally expected.
- 3.6. A Participant may play any selection only once during the Festival.
 - 3.6.1. Selections for which a Participant has placed first may not be used in the same class in subsequent years.
- 3.7. An authentic score must be provided to Secretary on duty prior to performance, who will deliver it to the Adjudicator. It is a violation of the Canadian Copyright Act to copy any portion of music without the authorization from the copyright owner. Participants are strictly forbidden to use photocopies for performances.
 - 3.7.1. The Frederick Harris Company Limited grants permission for Festival Participants to photocopy one page of a selection for the purpose of facilitating a page turn from its publications.
 - 3.7.2. Authentic scores include those printed from www.imslp.org. A cover sheet indicating the score's origin must be included.
- 3.8. It is recommended that repeats not be observed for any pieces from the Preparatory Level to Level 8 except with respect to Da Capo or Dal Segno signs. In higher grades, repeats are only recommended if they influence the thematic development of the work.
- 3.9. Accompanied Classes must be accompanied by live accompaniment.
 - 3.9.1. Participants should make arrangements to have their collaborative pianist stay for the duration of the class.
 - 3.9.2. Participants performing selections with no published accompaniment may rewrite or improvise the accompaniment.
- 3.10. Vocal numbers must be sung in their original language but may be transposed to suit the Participant's voice, unless it is traditionally deemed inappropriate to do so.
- 3.11. A piece by Chopin may be played in a Chopin class or a Romantic/List C Class.

4. Participant Conduct

- 4.1. Appropriate behaviour and consideration of other participants, volunteers and staff is expected at all times.
- 4.2. Participants must be prepared to perform on any day or time during the projected festival dates.
 - 4.2.1. Participants must appear in the order as given in the program.
 - 4.2.2. The festival coordinator retains the right to change the festival schedule at any time.
- 4.3. The adjudicator has the authority to stop a participant at any time during performance.
- 4.4. Participants are not permitted to practice in any festival venue at any time during the festival.
 - 4.4.1. Participants are not permitted to play any festival instrument at any time during the festival except during their schedule performance time or by permission of the adjudicator or festival coordinator.
- 4.5. Participants in competitive Classes are required to wear attire appropriate for performance. (No blue jeans or running shoes. Use your best judgement.)
- 4.6. Participants, parents and music teachers are prohibited from approaching or being in any contact with a Festival Adjudicator in any way until after the Festival events are complete.
- 4.7. All WRDSB groups must be accompanied by the required staffing supervision ratio for Cat 1-2-3 off campus trips according to the Administrative Procedure 1580 (available on the Board Website).

5. Awards (Formerly known as ‘scholarships’)

- 5.1. All awards & trophies are granted at the complete discretion of the adjudicators. Decision are final.
- 5.2. Awards will be paid directly to the award winner.
- 5.3. Winners of top awards must partake in the award ceremony at the finale concert in order to receive their award.
- 5.4. Please see the festival website for information pertaining to award recipients, such as whether you have been awarded an award and how to obtain it.

6. Provincial Delegates

- 6.1. Participants who are recommended by the adjudicators for the provincial competition will be given the opportunity to attend and will represent the Kitchener-Waterloo Kiwanis Music Festival.
 - 6.1.1. It is the responsibility of the participant to be familiar with the OMFA Syllabus
 - 6.1.2. It is the responsibility of the participant or his/her parent guardian to register and fund the OMFA application. The application requires the signature of the adjudicator and KWKMF coordinator. The application is obtained from the KWKMF coordinator.

7. Time Limit Rubric

Participants must follow the outlined timing rubric. Participants must have special permission from the Festival Coordinator to exceed the time limits outlined in this rubric.

7.1. Solos and Chamber Groups

7.1.1. Preparatory, Introductory, Grade 1 & Grade 2 : 5 Minutes Maximum

7.1.2. Grade 3-5: 7 Minutes Maximum (10 Minutes for Concert or Recital Group)

7.1.3. Grade 6-8: 8 Minutes Maximum (12 Minutes for Concert or Recital Group)

7.1.4. Grade 9-10: 10 Minutes Maximum (15 Minutes for Sonata & Concerto Class)

7.1.5. Diploma, Open, Adult: 20 Minutes Maximum (25 Minutes for Sonata & Concerto Class)

7.2. School and Community Groups

7.2.1. School Groups: Grade K-8: 20 Minutes Maximum (set up, performance, transition)

7.2.2. School Groups: Grade 9-10: 25 Minutes Maximum (set up, performance, transition)

7.2.3. School Groups: Grade 11-12: 30 Minutes Maximum (set up, performance, transition)

7.2.4. Community Bands & Orchestras: 30 Minutes Maximum (set up, performance, transition)

7.2.5. Choirs: 20 Minutes Maximum (including warm up, performance and transitions)